

Scottish Church College

NO. IQAC/2022/01

NOTICE

A Meeting of the Internal Members of the IQAC Core Committee is scheduled on **Friday 27.05.2022** at **11 am** in Principal's office to discuss the following agenda. Members are requested to be present.

Medhansri Mendel
Principal

Dated: 21.05.2022

Members

1. Swapan Kr. Mukhuty
2. Supratim Das
3. Samrat Bhattacharjee
4. Rajyasri Ghosh
5. Bidisa Sinha
6. Indrani Kar (Advisor)
7. Smita Nath (Advisor)
8. Susmita Ghosh
9. Anupa Saha
10. Mausumi Manna
11. Esita Sur
12. Varbi Roy
13. Shreemoyee Guha Thakurata
14. Jayita Chowdhury
15. Aniruddha Chatterjee
16. Anup Matilal
17. Jayanta Sengupta
18. Rohit Das

Agenda:

1. NAAC Peer team visit
2. IQAC Preparation for PTV
3. Miscellaneous

Minutes of IQAC Core committee meeting held on 27/05/2022

The meeting was chaired by the Principal.

IQAC Coordinator introduced the new student member to IQAC- Rohit Das, from Sem VI, Department of Chemistry.

Agenda 1: NAAC peer team visit on 31/05/2022 and 01/06/2022. Principal informed the members that the college received the details on 26/05/2022.

1. Chairman-Dr. Md. Iqbal Ali former V.C , Satavahana University, Telengana.
2. Coordinator- Dr. Vijaylaxmi Muvva, Prof OF Microbiology and Botany, Nagarjuna University, A.P.
3. Dr. Vasant Sanap- Principal, Bal Bhim College, Beed, Maharashtra

College e-mailed the members and informed them that we will receive them at the airport. The chairman has assured the principal about cooperation.

Place of stay for the team is Hyatt Regency. NAAC has booked breakfast plan only.

It was decided in the meeting that Paul S. Das and Pinaki Mondal will stay at the hotel and make arrangements for the peer team

On 30/5 evening Principal and IQAC coordinator will meet the team at the hotel for day '0' meeting and request them not to change the schedule of meeting with Higher education officials, Calcutta University officials, Alumni and Students.

For meeting with alumni, department wise list to be handed over to the peer team

Vice Principal: Semester 2 classes to be held from 10-1 pm on both days of visit.

The team to meet IQAC core committee on 31/5 at 4 pm

Agenda 2: The quality initiatives to be highlighted-

1. Regular meeting of IQAC
2. Duff memorial lecture-outcome to be provided by V.P
3. Seminars and Webinars-31 held in collaboration with IQAC during the SSR period

Madhuvijay Mandal

Sarvesh Sharma

4. FDP+ NTS workshop
5. Student Skill enhancement course
6. AAA
7. NIRF
8. MoUs and collaborations
9. CAS of 22 incumbent teaching staff
10. Certificate courses have been initiated
11. Peer training programmes on Harvard Bok, UBCHEA fellowships, Service Learning ADL

IQAC member Prof Basab Chaudhuri to be replaced by father George Thadathil as a stake as the college has signed MOU with Salesian College

The following NEP points to be highlighted-

1. Apprenticeship and internship: As the college is an affiliated college hence we have introduced certificate and ADD on courses
2. Skill development Programmes
3. Multidisciplinary approach
4. Internationalization of education: MOU with Warsaw
5. Blended mode of learning

Agenda 3: No discussion was taken up under miscellaneous section

The Principal and IQAC coordinator seeks support from all the members for the peer team

The meeting ended with thanks to the chair.

Medhurasari Mendel

Samet Blar

Scottish Church College

NO. IQAC/2022/02

NOTICE

A Meeting of the Internal Members of the IQAC Core Committee is scheduled on **Friday 22.07.2022** at **3 pm** in Principal's office to discuss the following agenda. Members are requested to be present.


Principal

Dated: 14.07.2022

Members

1. Swapan Kr. Mukhuty
2. Supratim Das
3. Samrat Bhattacharjee
4. Rajyasri Ghosh
5. Bidisa Sinha
6. Indrani Kar (Advisor)
7. Smita Nath (Advisor)
8. Susmita Ghosh
9. Anupa Saha
10. Mausumi Manna
11. Esita Sur
12. Varbi Roy
13. Shreemoyee Guha Thakurata
14. Jayita Chowdhury
15. Aniruddha Chatterjee
16. Anup Matilal
17. Jayanta Sengupta
18. Rohit Das

Agenda:

1. Adoption of agenda (if any)
2. Discussion on NAAC visit and peer team recommendations
3. Selection of AQAR Subcommittee conveners
4. Perspective plan of IQAC for the next 5 years
5. Miscellaneous

Minutes of IQAC Core Committee Meeting

Date: 22/07/2022, Time: 3:30 p.m.

Members Present:

- 1) Dr. Madhumanjari Mandal, Principal
- 2) Dr. Samrat Bhattacharjee, IQAC Coordinator
- 3) Dr. Supratim Das, Vice Principal
- 4) Dr. Rajyasri Ghosh, Bursar
- 5) Dr. Jayanta Sen Gupta, External Member
- 6) Dr. Anup Motilal, External Member
- 7) Dr. Indrani Kar (Advisor)
- 8) Dr. Mousumi Manna
- 9) Dr. Anupa Saha
- 10) Dr. Esita Sur
- 11) Dr. Varbi Roy
- 12) Dr. Shrimoyee Guha Thakurta
- 13) Dr. Aniruddha Chatterjee

Agenda	Minutes
NAAC	Principal appreciated and acknowledged the efforts of the committee members for the successful NAAC re-accreditation. Dr. Mandal also highlighted how the IQAC coordinator along with Dr. Varbi Roy has been providing consultancy at different institutes in recent times.
Agenda in Adaptation	<p>IQAC coordinator reported –</p> <p>NAAC Peer Team Visit.</p> <p>The Grade Sheet is presented in details for further discussions.</p>
Recommendations of NAAC Peer Team	<p>IQAC coordinator highlights two areas where the Peer team showed concern: 1. Research 2. Few number of PG departments.</p> <p>Principal also points at low NIRF ranking referring to poor research and only two PG departments.</p> <p>Vice Principal points out that since we have PG departments, even though only two, we are being assessed as a PG institution with emphasis on research. This puts us at a disadvantage. Perhaps increase in PG departments may increase scope in research as well.</p> <p>Dr. Varbi Roy argued that in Criteria 3 where we received lowest marks, the weightage on research is only 25 out of 110. We also need to concentrate on innovations on the part of the institution to build a research infrastructure. More publications and more PGs is not the answer as in publication for instance, it is impossible for humanities to contribute at par with science as arts and humanities is not represented in Scopus or WOS as per CARE requirements. Thus we should look more into areas of innovation and extension to improve in this criterion and not merely in research on the part of the faculty, though the encouragement should always be there.</p> <p>Dr. Jayanta Sen Gupta recommended: 1. Internal allocation of marks in NAAC SSR needs</p>

Samrat Bhattacharjee

to be identified for better result.

2. While encouraging research, we should also concentrate on innovation and collaboration

3. We can think of building inter-disciplinary schools. He gave example of Jadavpur University where proposals were invited in this respect. After selection they were given a seed money and encouraged them to seek outside funding for sustenance.

Dr. Varbi Roy pointed out that we have already developed the Women's Cell in this regard and are in the process of planning a Peace Studies Cell as well. She also highlighted the UBCHEA funded Service Learning programme scheduled in August in this regard.

Dr. Sen Gupta encouraged collaborations on service learning with for example American Catholic Universities that have programmes like Study Abroad for students. He points out that how TISS may also be a resourceful collaboration in this respect that will help develop social entrepreneurship among students. This will be in line with the Christian values and the mission and vision of the institute as well. This will also help in placement of students in this field. Through such ventures extension activities in gender or environment can also be improved.

Dr. Esita Sur heading the SCC Women's Cell informs about the possible Swedish collaboration. She outlines her plans for the Cell that includes a Gender Champions Programme among the students and a newsletter.

Dr. Manna also recommends gender sensitisation among students through possible surveys.

Dr. Roy stated that the NAAC peer team Chairman suggested two publications per year to be ideal.

Dr. Rajyasri Ghosh pointed out funding difficulties in social sciences and points out SCCFRG as being a good opportunity here and recommends renewal of funds. She also insisted on PhD guide among arts faculty for students of other or private universities. Dr. Roy and Dr. Sur and Dr. Guha Thakurta pointed out this is not possible in arts. Dr. Das corroborates this by saying how reluctant CU is in this regard.

Principal informs about the now established Research Cell and the fact that the college is going to apply for DBT Star in the coming session.

Proposal to take feedback from all the stakeholders (Teachers, Students, NTS and Governing Body members) for further improvement.

AQAR Sub-committees

IQAC coordinator proposed the AQAR sub-committees and convenors for 2022. Accepted by members present.

Tridib Mohan was included in Criteria 5 on Dr. Guha Thakurta's request.

Report on MoUs & Collaborations

IQAC coordinator reported on the recent MoUs and collaboration of the College with other institutes.

On request of Dr. Das, Dr. Guha Thakurta briefly reported on the status of the collaboration with University of Warsaw and that a Students Conference proposal was now

Anurag Bhattacharya

	in the pipeline. Dr. Sen Gupta suggested comparing holocaust and partition from the perspective of the people's experience as a possible topic.
Miscellaneous	<ol style="list-style-type: none">1. New NIRF Committee in place to work for improving the ranking.2. Dr. Roy appealed to involve greater number of faculty in various works as to lessen the burden on few.3. Principal informs that there are plans of digitisation of the rare books in the college. Dr. Sen Gupta advices to contact the School of Cultural Text of Jadavpur University in this regard.4. Principal informs that the college proposes to organise a two day FDP on NEP soon.

Sumanat Bhattacharya

Scottish Church College

NO. IQAC/2022/03

NOTICE

A Meeting of the IQAC Core Committee is scheduled on **Friday 09.11.2022 at 2 p.m.** in the Principal's office to discuss the following agenda. Members are requested to be present.

Madhumangini Mondal
Principal
Scottish Church College
Kolkata

Principal

Dated: 31.10.2022

Members

1. Swapn Kr. Mukhuty
2. Supratim Das
3. Samrat Bhattacharjee
4. Rajyasri Ghosh
5. Bidisa Sinha
6. Indrani Kar (Advisor)
7. Smita Nath (Advisor)
8. Susmita Ghosh
9. Anupa Saha
10. Mausumi Manna
11. Esita Sur
12. Varbi Roy
13. Shrimoyee Guha Thakurta
14. Jayeeta Chowdhury
15. Aniruddha Chatterjee
16. Anup Matilal
17. Jayanta Sengupta
18. Rohit Das

Agenda:

1. Adoption of agenda (if any)
2. Reporting on NAAC PTV
3. Recommendations of NAAC
4. MoUs and Collaborations
5. AQAR 2022-2023
6. Miscellaneous

**Minutes of the IQAC Core Committee meeting held in the Principal's
room on 09.11.22 at 2 pm.**

Agenda 1:

There was no adoption of agenda

Agenda 2:

The IQAC coordinator reported the details of the NAAC PTV. There were three members in the committee. The Chairman was Mohd. Iqbal Ali. Other members were Prof. Vijalaxmi Muvva (Coordinator) and Prof. Vasant Sanap.

The team interacted with all the departments and saw power points of all the departments. They mainly emphasized on the need to bring more projects and publications. They also insisted more space for PG departments for research. The members suggested towards opening of new PG programmes in the college and MBA programme in the BBA department. They, in their recommendation also mentioned to go in for autonomous status of the college and more MoUs and collaborations.

The committee members also shared their experience.

Agenda 3: Recommendations of NAAC Peer team members

1. College has to take initiative for autonomous status
2. The college may introduce PG courses in Science Humanities and MBA
3. College needs to have additional space for classrooms and laboratories
4. More industry friendly job-oriented courses are to be introduced
5. College to sign more MoUs and collaborations with National and International institutions
6. Introduction of innovation and incubation centers


Principal


IQAC Coordinator

7. More teachers to encourage to apply for research projects
8. To fill up substantive posts in teaching and NTS vacancies
9. More number of FDPs training programmes and workshops to be organized for research development
10. The college with great Heritage to take steps to maintain its legacy.

Agenda 4: MoUs and collaborations:

The IQAC coordinator mentioned the MoUs and collaborations which are already done and which are underway. The committee suggested to take the NAAC recommendations into consideration while doing the collaborations.

Agenda 5:

The IQAC coordinator mentioned that AQAR for the year 2021-22 need not be done as mentioned by NAAC. The college has to do the AQAR 2022-23 in the next year and submit it by 31.12.23. He also mentioned that new AQAR subcommittee will be formed.

Agenda 6:

The members appreciated & congratulated all the members of the college for scoring A grade in NAAC with score 3.19. It is also mentioned that for the next NAAC we need to initiate preparation from now onwards.

The meeting ended with thanks to the chair.


Principal


IQAC Coordinator

Internal Quality Assurance Cell (IQAC) Meeting 2022-2023

Action Taken Report

1. Teachers are encouraged to do more publications in UGC CARE listed journals. Incentives are given to present paper in conferences.
2. New MoUs and collaborations were signed. International collaboration with Warsaw University, Poland and Trinity University of Asia (TUA), Manila were done.
3. College took initiative to implement the recommendations of NAAC. Awareness meeting with faculty members was conducted on the prospects of Autonomous status of the college.
4. College has given advertisement to fill-up vacant posts for both the teaching and non-teaching staff.
5. A plaque was installed in the college main gate by the Kolkata Municipal Corporation stating the college as Heritage Grade A building.


Principal
Scottish Church College
Kolkata