

.....Scottish Church..... College
.....
District : Kolkata, PIN : 700006.....

Memo. SACT/2020/GT/08.....

Date. 20/06/2020.....

From The Principal/Vice-Principal/Officer-in-charge/Teacher-in-charge.....

.....
The Principal
.....

To
Poushali Bardhan
.....

Sub : Approval of engagement of Poushali Bardhan..... as State Aided College Teacher,
Category-II in Scottish Church College..... college. He/she was earlier engaged as
.....G.T..... (PTT/CWTF/GT) w.e.f. 06/11/2018.....

You are hereby engaged as State Aided College Teacher, Category-II of Commerce.....
(subject) w.e.f. 01.01.2020 in terms of the Memorandum No. 2081-Edn(CS)/10M-83/2019 dt. 23.12.2019 of
the Higher Education Department, Govt. of West Bengal and memo no. ED-95/C.1.1964/2020 of
Education Directorate.

The benefits/ remuneration will be admissible as laid down in the Higher Education Department's
Memorandum No. 2081-Edn(CS)/10M-83/2019 dt. 23.12.2019 and subsequent Memorandum/GO issued in
this respect from time to time.

A. Mukherjee

Principal/Vice-Principal/Officer-in-charge/Teacher-in-charge,

..... Scottish Church..... College

Principal
Scottish Church College
Kolkata

Encl: Approval order of Education Directorate



Scottish Church College

NAAC-accredited Grade A Institution
College with Potential for Excellence (UGC)



ESTD. 1830

1&3 Urquhart Square, Kolkata - 700 006
Ph: 033 2350 3862, Fax: 033 2350 5207
Website: www.scottishchurch.ac.in
email: principal@scottishchurch.ac.in

TEACHER-IN-CHARGE
Ph: 033 2350 3862 Ext: 105
email: tlc@scottishchurch.ac.in

REF: SCC/TIC/APPT-FTL/B.Com/161108/01

6th November 2016

Ms. Poushall Bardhan
1st Floor, 16N, Nandalal Jew Road
Kolkata 700 026

Dear Ms. Bardhan

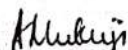
We are pleased to offer you appointment as full-time Assistant Professor on contract basis in the Department of Commerce of Scottish Church College.

1. You are required to join your duty in the college on or before 8th November 2016. Your appointment commences from the date of your joining.
2. The term of your assignment shall be for a period till 30 June 2017. Such period may be abridged by one month's notice in writing on either side or on payment of one month's honorarium *in lieu* thereof. No separate intimation regarding termination of appointment will be sent on expiry of the term.
3. You will be paid an honorarium of Rs. 24,610.00 per month, all-inclusive, for your service in the College on contract basis. A PhD holder is eligible for an additional monthly allowance as per the norms of the college. No other payment will be made. You will be enrolled in the Contributory Provident Fund Scheme and employee's contribution will be deducted from your honorarium as per the existing rate.
4. Your workload will be assigned by the Head/Coordinator of your department as per the existing rules of the College.
5. You are eligible for fifteen days of casual leave in an academic year, on an accrued basis. No other type of leave with pay will be admissible. You are entitled to all holidays/vacations of the College as admissible to the other teaching staff of the College.
6. You are expected to assist the Head/Coordinator of your department and the College authorities as and when duties are assigned by them.
7. This contract may be renewed subject to your satisfactory performance and the requirement of the college as decided by the College Management.
8. This appointment is purely contractual and will not, in any way, entitle you to have any claim to any post in the College in future.

This letter is issued in duplicate. One copy of the same is to be signed and returned to the undersigned as a token of acceptance of the above terms and conditions.


Thanking you

Yours sincerely


Dr. Arpita Mukerji
Teacher-in-Charge

Teacher-in-Charge
Scottish Church College
Kolkata-700 006

ATTESTED


Principal
Scottish Church College
Kolkata - 700006



PRINCIPAL

Ph. 033 2350 3862, Ext.110
email: *scottish.cal@gmail.com*

TO WHOM IT MAY CONCERN

This is to certify that Smt Poushali Bardhan joined department of Commerce, Scottish Church College as a Full Time Assistant Professor (college paid) on contract basis on 6th November 2016. She was redesignated as State Aided College Teacher (State Government paid) with effect from 1st January 2020. She is continuing her service as a full time teacher in Commerce in this college from 6th November 2016 till date without any break.


Principal
Scottish Church College
Kolkata

Kolkata
Dated: 25th August 2021

Dr. Madhumanjari Mandal
Principal

Phone :
(Principal) 35-3862

Scottish Church College

Phone : (College) 35-1336
(B. Ed.) 35-3934

Founded 1830



1 & 3 URQUHART SQUARE,
CALCUTTA-700 006

Ref.No.77/SCC/PR/T.S./9(a).

December 1, 1984.

Sm. Arpita Ghosh,
43, Sarat Bose Road,
3rd floor, South East,
Calcutta-700020.

Dear Madam,

I am glad to inform you that you have been appointed as a temporary full-time lecturer with effect from 1.12.84 to 5.11.85 (on leave vacancy) in the department of English of this college on a salary of Rs.700/- per month in the scale of Rs.700-1300-EB-1600 plus the admissible Govt. D.A. subject to the approval of your appointment and fixation of pay by the State Govt. At present, you will only receive the basis salary of Rs.700/- per month till your approval comes from the Govt. under the pay packet scheme.

Your work load will be prescribed by the U.G.C. rules.

You will also be expected to give sufficient time to the department and the college for the benefit of the students. Your service may be terminated with one month's notice on either side without assigning any reason.

ATTESTED

K.C. Dutt
20/11/84
Principal

Yours sincerely,

Sd/- K.C. Dutt

Principal
Scottish Church College.

SCOTTISH CHURCH COLLEGE
CALCUTTA-6

dkd:

Phone:

(Principal) 35-3862

Scottish Church College

Founded 1830

Phone:

(B. Ed.) 35-3934



1 & 3 URQUHART SQUARE.
CALCUTTA-700 006

Ref. No. 116/SCC/PR/TS/9(a)

14th November, 1991.

Sm. Shanta Ghosh (Pal)
10, Galiff Street,
Block - 6, Flat 66,
Calcutta - 700003.

Dear Madam,

I am glad to inform you that you have been appointed as a temporary full-time lecturer in the English Department against lien vacancy (likely to be made permanent) with effect from 16.11.1991 in the usual U.G.C. scale of pay plus the admissible Government D.A. subject to the approval of your appointment and fixation of pay by the State Government.

Your work-load will be in accordance with the U.G.C. rules.

You are required, to give sufficient time to your department and help the college administration whenever required. You are also expected to help in organising College Sports and the College Day function as well as other functions of the college.

Your service may be terminated with one month's notice on either side without assigning any reason.

Yours sincerely,

K. Ghosh
14.11.91
Principal,

Scottish Church College.

dkd:

ATTESTED
K. Ghosh
Principal
21.3.94
SCOTTISH CHURCH COLLEGE
CALCUTTA



31st May 2019

Extracts from the Minutes of the 239th Meeting (146th of the Constitution of 1983) of the Council of Scottish Church College held at 11:00 a.m. on 30th November 2018 in Bishop's House, Kolkata

CM 2018/239/ 3499: Administrative Matters:

(4) Resolutions (Miscellaneous):

(vi) Amendment of resolution of date of Confirmation:

In partial modification of all previous resolutions, the date of confirmation of the following teachers will be from their respective date of joining:

Sl. No1	Name	Department	Date of joining	Date of confirmation
11	Kaberi Chatterjee	English	05.04.1994	05.04.1994

Certified to be True

Dr. Arpita Mukerji
Principal





1 & 3 URQUHART SQUARE,
CALCUTTA-700 006

6th February, 2001.

Ref. No. 16/SCC/PR/TS-2000-2001

Sa. Honabi Nitra (nee Gupta)
113, Acharyya Prafulla Ch. Road,
Calcutta - 700009.

Dear Madam,

I am glad to inform you that you have been appointed as a full-time lecturer in English in this college in the usual USC scale of pay of ₹ 8000 - 13,500/- plus the admissible allowances subject to the approval of the college Council. Your salary will be paid as and when the same is released by the State Government.

You are requested to join the post within a month

Your work load will be in accordance with the U. S. C. rules.

Your service may be terminated with one month's notice on either side without assigning any reason.

Yours sincerely,

N. Chandra
6.2.2001

Vice-Principal-in-charge
Scottish Church College, Calcutta.

- Copy to :
1. College Office
 2. Library
 3. Bursar.

REF: SCC/PR/APPT/TS/110823/02

PRINCIPAL & SECRETARY
Ph:033 2350 3862 Ext. 20

23 August 2011

Ms. Deepti Myriam Joseph
16 Bedford Lane
Kolkata 700016

Dear Ms. Joseph

I am glad to inform you that you have been appointed full-time Assistant Professor in this college against the substantive vacancy in the Department of English in the usual UGC scale of pay plus the admissible allowances, subject to the approval by the Director of Public Instruction, Government of West Bengal.

Your salary in the UGC scale will be paid as and when the same is released by the government. The College Management will be under no obligation nor will not take upon themselves any responsibility to compensate UGC Pay if the same is not forth-coming.

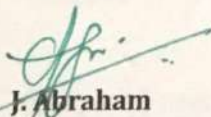
You are requested to join your duty in the college on or before 30 August 2011.

Your workload will be in accordance with the UGC rules/Calcutta University Statutes. You are also required to assist the college in its general functioning.

Should you at any time wish to resign your post, one month's notice or one month's salary *in lieu* of the notice will be required. The College Management will abide by the same conditions should it be found necessary to terminate your services.

Thanking you

Yours sincerely



J. Abraham
Principal & Secretary

Scottish Church College

Founded 1830

Phone :

(Principal) 350-3862
(B. Ed.) 350-3934



1 & 3, URQUHART SQUARE,
CALCUTTA-700 006

Minutes of the 162nd meeting (69th under the Constitution of 1985) of the Council of Scottish Church College, Calcutta, held on 25th March, 1999 at 4.00 p.m. at Bishop's House, Calcutta.

G. H. 2600/99. (a) Appointment of Sn. Geeta Dubey, Lecturer in Hindi.

The Council reiterated its previous resolution dated 29.1.99 done through circulation and resolved that Sn. Geeta Dubey, be appointed as lecturer in Hindi with effect from 1.4.99 against the whole time lien free post vice Sri Kripa Senkar Singh retired. Sn. Dubey shall remain on probation for one year.

ATTESTED

H. A.
Principal
Scottish Church College
Calcutta-6
29.4.99

Scottish Church College

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Phone :

(Principal) 350-3862

(B. Ed.) 350-3934



1 & 3, URQUHART SQUARE,
CALCUTTA-700 006

27th February, 1999.

Sm. Geeta Dubey, II floor,
14A, New Bikramgarh,
Post Jadavpur,
Calcutta - 32.

Dear Madam,

Reference to my letter No.
11/SCC/PR/TS-98-99 dated 10.2.99,
and the talk I had with you in the
college, I am glad to inform you that
your request for extension for another
month has been accepted.

Yours faithfully,

Principal,
Scottish Church College.

dkd:

To
The Principal,
Scottish Church College,
1 & 3, Urquhart Square,
Calcutta-700006.

Dated: April 1, 1999.

Respected Sir,

With the reference of appointment letter issued from
the college on 10th February, 1999, I want to inform you that
I am joining the college as lecturer in hindi to-day the 1st
April, 1999 at 10.15 a.m.

The release order from my previous employer is enclosed.

Thanking you,

Yours faithfully,

(Sudea Dubey)

Sudea Dubey
1/4/99

H. J. (A)
1.4.99
Principal
Scottish Church College
Calcutta-6

ATTESTED
H. J. (A)
Principal
Scottish Church College
Calcutta-6
3/5/99



REF: SCC/PR/TS/HB22/01

22 February 2008

Mr. Birendra Singh
8/1, Pagla Danga Road
Kolkata 700 039

Dear Ms. Singh,

I am glad to inform you that you have been appointed as full-time lecturer against the substantive vacancy in the Department of Hindi of this college in the usual UGC scale of pay of Rs. 8,000 – 13,500 plus the admissible allowances, subject to the approval by the Director of Public Instruction, Government of West Bengal. Your salary in the UGC scale will be paid as and when the same is released by the government.

You are requested to join your duty in the college on or before 1 March, 2008.

Your workload will be in accordance with the UGC rules/Calcutta University (First Statutes). You are also required to assist the college in its general functioning.

Your service may be terminated with one month's notice on either side without assigning any reason.

Thanking you

Yours sincerely

J. Abraham
Principal & Secretary

Phone :

(Principal) 35-3862

Scottish Church College

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Phone :

(B. Ed.) 35-3934



1 B 3 URQUHART SQUARE,
CALCUTTA-700 006

Ref.No.97/SCC/PR/TS/9(a)

June 7, 1989.

Sri Supratim Das,
57, Maharaja Nandakumar Road (South),
Calcutta - 700036.

Dear Sir,

I am glad to inform you that you have been appointed as a full-time lecturer on probation for one year in ^{the} History department of this college with effect from 1.8.1989 in the usual U.C.C. scale plus the admissible Government D.A. subject to the approval of your appointment and fixation of pay by the State Government.

Your work-load will be in accordance with the U.C.C. rules.

You are required to give sufficient time to your department and help the college administration whenever required. You are also expected to help in organising College sports and the College Day function as well as other functions of the college.

Your service may be terminated with one month's notice on either side without assigning any reason.

Yours sincerely,

K.C. Dutt
7.6.89
(K.C. Dutt)
Principal,

Scottish Church College.

c.c. to 1) Bursar
2) College Office.

dkd:

ATTESTED

Vice Principal
SCOTTISH CHURCH COLLEGE
CALCUTTA-5

Phone :
(Principal) 35-3862

Scottish Church College

Phone :
(B. Ed) 35-3934

Founded 1830



1 & 3 URQUHART SQUARE,
CALCUTTA-700 006

Ref. No. 105/SCC/PR/TS/9(a)

23.7.1990.

Sri Debadyuti Bandyopadhyay,
281/C, N.S.C. Bose Road,
Calcutta - 700047.

Dear Sir,

Reference to your letter dated 20.7.1990, I am glad to inform you that you have been appointed as a full-time lecturer in the Department of History of this college with effect from 1.8.1990 in the usual U.G.C. Scale of pay plus the admissible Govt. D.A. subject to the approval of your appointment and fixation of pay by the State Government.

You shall be on probation in the History Department of this college for one year from the date of your joining.

Your work-load will be in accordance with the U.G.C. rules.

You are required to give sufficient time to your department and help the college administration whenever required. You are also required to help in organising the annual College Sports and the College Day function as well as other functions of the college.

Your service may be terminated with one month's notice on either side without assigning any reason.

Yours truly,

Principal,
Scottish Church College.

c. c. to 1) Bursar
2) College Office.



REF: SCC/PR/TS/60802

Ms. Riddhi Bhattacharya
c/o Kallol Chakraborty
Shyam Vihar, Block - 5
Flat 1 C, RFF-2
Reghunathpur
Kolkata 700 059

Dear Ms. Bhattacharya,

I am glad to inform you that you have been appointed as full-time lecturer against the substantive vacancy existing in the Department of History of this College in the usual UGC scale of pay of Rs. 8,000 – 13,500 plus the admissible allowances. Your salary in the UGC scale will be paid as and when the same is released by the UGC.

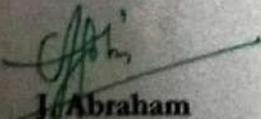
You are requested to join on or before 14 August, 2006.

Your workload will be in accordance with the UGC rules/Calcutta University (First Statutes).

Your service may be terminated with one month's notice on either side without assigning any reason.

Thanking you,

Yours sincerely,


J. Abraham
Principal

Cc:

1. The Vice Principal
2. The Bursar
3. The Head of the Department of History
4. The College Office
5. The College Library



PRINCIPAL

Ph. 033 2350 3862, Ext.110
email: *scottish.cal@gmail.com*

TO WHOM IT MAY CONCERN

This is to certify that Sri Sourav Saha joined department of Computer Science, Scottish Church College as a Full Time Assistant Professor (college paid) on contract basis on 11th January 2010. He was redesignated as Contractual Whole Time Teacher (State Government paid) with effect from 1st January 2011. He served this college as a Full Time Teacher till 19th March 2019 without any break.


Principal
Scottish Church College
Kolkata

Kolkata
Dated: 25th August 2021

Dr. Madhumanjari Mandal
Principal

REF: SCC/PR/CTS/1001904/01

PRINCIPAL & SECRETARY

PH: 033 2350 3862 EXT. 20

4 January 2010

Mr. Sourav Saha
20 Roy Bagan Street
Kolkata 700 006

Dear Mr. Saha

We are pleased to offer you appointment as full-time lecturer on contract basis in the Department of Computer Science of Scottish Church College.

1. You are required to join your duty in the college on or before 15 January 2010. Your appointment commences from the date of your joining.
2. The term of your assignment shall be for a period of one year or till 30 June 2010, whichever is earlier. Such period may be abridged by one month's notice in writing on either side or on payment of one month's honorarium *in lieu* thereof. No separate intimation regarding termination of appointment will be sent on expiry of the term.
3. You will be paid an honorarium of Rs. 15,000.00 per month, all-inclusive, for your service in the College on contract basis. A PhD holder is eligible for an additional monthly allowance of Rs. 1500.00. No other payment will be made. You will be enrolled in the Contributory Provident Fund Scheme and employee's contribution will be deducted from your honorarium as per the existing rate.
4. Your workload will be assigned by the Head/Coordinator of your department as per the existing rules of the College.
5. You are eligible for fifteen days of casual leave in an academic year, on an accrued basis. No other type of leave with pay will be admissible. You are entitled to all holidays/vacations of the College as admissible to the other teaching staff of the College.
6. You are expected to assist the Head/Coordinator of your department and the College authorities as and when duties are assigned by them.
7. This contract may be renewed subject to your satisfactory performance and the requirement of the college as decided by the College Management.
8. This appointment is purely contractual and will not, in any way, entitle you to have any claim to any post in the College in future.

This letter is issued in duplicate. One copy of the same is to be signed and returned to the Principal as a token of acceptance of the above terms and conditions.

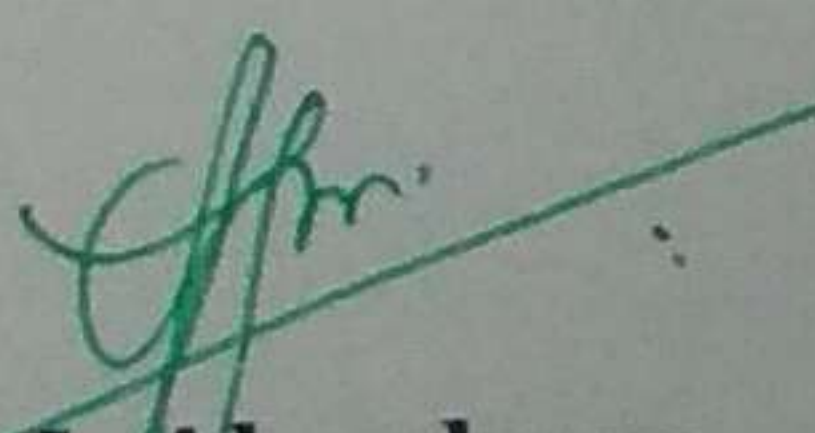
Thanking you

Yours sincerely

Received and Accepted all terms and conditions

Sourav Saha

6/01/2010


J. Abraham
Principal

12-02-2021 13:20

Scottish Church College

NAAC-accredited Grade 'A' Institution
Recognised as College with Potential for Excellence (UGC)



ESTD 1830

1&3 Urquhart Square, Kolkata - 700 006
Ph: 033 2350 3862 Fax: 033 2350 5207
www.scottishchurchcollege.ac.in
email: principalsec@vsnl.net

PRINCIPAL & SECRETARY

Ph: 033 2350 3862 Ext. 20

1 February, 2007

REF: SCC/PR/TS/70201/01

Smt. Shrimoyee Basu
5 Mohendra Bose Lane
Kolkata - 700 003

Dear Smt. Basu,

I am glad to inform you that you have been appointed as full-time lecturer against the substantive vacancy in the Department of History of this College in the usual UGC scale of pay of Rs. 8,000 – 13,500 plus the admissible allowances, subject to the approval by the Director of Public Instruction, Government of West Bengal. Your salary in the UGC scale will be paid as and when the same is released by the government.

You are requested to join on or before 15 February, 2007.

Your workload will be in accordance with the UGC rules/Calcutta University (First Statutes). You are also required to assist the college in its general functioning.

Your service may be terminated with one month's notice on either side without assigning any reason.

Thanking you

Yours sincerely

J. Abraham
Principal

cc:

1. The Vice Principal
2. The Bursar
3. The Head of the Department of History
4. The College Office
5. The College Library



1 B 3 URQUHART SQUARE
CALCUTTA-700 006

Ref. No. 1(b)/SCC/PR/TS/96-97

26th August, 1996.

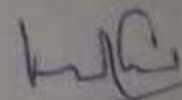
Sm. Sudebi Bhattacharyya,
9/9/1, Kali Charan Ghosh Road,
Calcutta - 700050.

Dear Madam,

In continuation of letter No. 4/SCC/PR/TS/95-96 dated 24.11.1995, I am glad to inform you that you have been appointed as a permanent full-time lecturer in the Department of Mathematics with effect from 26.8.1996 in the usual U.G.C. Scale plus the admissible Government D.A. subject to the approval of your appointment and fixation of pay by the State Government.

Your work-load will be in accordance with the U.G. rules.

Yours sincerely,


Principal, 26.8.96

Scottish Church College.

c.c. to 1) College Office

2) Bursar

Phone: †
(Principal) 350-3862

Scottish Church College

Founded 1830

Phone:
(B. Ed.) 350-3934



1 & 3 URQUHART SQUARE,
CALCUTTA-700 006

Ref. No. 13/SCC/PR/TS/96-97

9th May, 1997.

Sri Kalyan Kr. Chakraborty
C/o. Sisir Kr. Chakraborty
Dharantala,
P.O. Santragachia,
Howrah - 711104.

Dear Sir,

I am glad to inform you that you have been appointed as a full-time lecturer on probation for one year in the Department of Mathematics of this college with effect from 9.5.1997 in the usual U.G.C. scale of pay plus the admissible Government Dearness Allowance subject to the approval of your appointment and fixation of pay by the State Government.

Your work-load will be in accordance with the U.G.C. rules.

You are required to give sufficient time to your department and help the college administration whenever required. You are also expected to help in organising college sports and College Day function as well as other functions of the college.

Your service may be terminated with one month's notice on either side without assigning any reason.

Yours sincerely,

Principal,
Scottish Church College.

c. c. to 1) College office
2) Bursar
3) Library

dkd:

Phone :
(Principal) 350-3862

Scottish Church College

Phone :
(B. Ed.) 350-3934

Founded 1830



1 & 3 URQUHART SQUARE,
CALCUTTA-700 006

Ref. No. 23/SCC/PR/TS-2001-2002

11th September, 2001.

Sri Puspendu Jana,
C/O. S. K. Mazumdar,
Qrts. No. D/130,
B. E. College (DU) Campus,
P. O. B. Garden,
Howrah - 711103.

Dear Sir,

I am glad to inform you that you have been appointed as a full time lecturer in Mathematics in this college on a consolidated remuneration of Rs. 3000/- per month. Your salary in U.G.C. scale will be paid as and when your appointment is approved and pay is fixed by the State Government.

You are requested to join the post within a month.

Your workload will be in accordance with the U.G.C. rules / Calcutta University First Statutes.

Your service may be terminated with one month's notice on either side without assigning any reason.

Yours sincerely,

Principal,

Scottish Church College.

- Copy to 1. College Office
2. Library
3. Bursar.

dkd:

Scottish Church College

NAAC Grade 'A' Institution

Recognised as College with Potential for Excellence (UGC)



ESTD. 1830

1&3 Urquhart Square, Kolkata - 700 006

Ph: 033 2350 3862, Fax: 033 2350 5207

Website: www.scottishchurch.ac.in

email: scottish.cal@gmail.com

REF: SCC/PR/TS/90706/01

PRINCIPAL & SECRETARY

PH: 033 2350 3862 EXT. 20

6 July 2009

Ms. Debanjana Basu
4, Jogodyan Lane
Kolkata - 700 054

Dear Ms. Basu

I am glad to inform you that you have been appointed full-time lecturer in this college against the substantive vacancy in the Department of Mathematics in the usual UGC scale of pay plus the admissible allowances, subject to the approval by the Director of Public Instruction, Government of West Bengal.

Your salary in the UGC scale will be paid as and when the same is released by the government. The College Management will be under no obligation nor will not take upon themselves any responsibility to compensate UGC Pay if the same is not forthcoming.

You are requested to join your duty in the college on or before 1 August, 2009.

Your workload will be in accordance with the UGC rules/Calcutta University (First Statutes). You are also required to assist the college in its general functioning.

Should you at any time wish to resign your post, one month's notice or one month's salary *in lieu* of the notice will be required. The College Management will abide by the same conditions should it be found necessary to terminate your services.

Thanking you

Yours sincerely

J. Abraham
Principal & Secretary



REF: SCC/PR/TS/90706/02

PRINCIPAL & SECRETARY

Ph: 033 2330 3863 EXT. 30

6 July 2009

Mr. Sujit Kumar Ghosh
VIII-Barutia, P.O. Mohishgram
Dist. Murshidabad
Pin-742168

Dear Mr. Ghosh

I am glad to inform you that you have been appointed full-time lecturer in this college against the substantive vacancy in the Department of Mathematics in the usual UGC scale of pay plus the admissible allowances, subject to the approval by the Director of Public Instruction, Government of West Bengal.

Your salary in the UGC scale will be paid as and when the same is released by the government. The College Management will be under no obligation nor will not take upon themselves any responsibility to compensate UGC Pay if the same is not forthcoming.


You are requested to join your duty in the college on or before 16 July, 2009.

Your workload will be in accordance with the UGC rules/Calcutta University (First Statutes). You are also required to assist the college in its general functioning.

Should you at any time wish to resign your post, one month's notice or one month's salary *in lieu* of the notice will be required. The College Management will abide by the same conditions should it be found necessary to terminate your services.

Thanking you

Yours sincerely



J. Abraham

Principal & Secretary

Scottish Church

College

District : Kolkata, PIN ..700006

Memo SACT/2020/GT/26

Date 29/06/2020

From The Principal/Vice Principal/Officer-in-charge/Teacher-in-charge

The Principal

To

Senjuti Halder

Sub: Approval of engagement of Senjuti Halder as State Aided College Teacher, Category-I/II in Scottish Church college. He/she was earlier engaged as C.W.T.T. (PPT/CWTT/GT) w.e.f. 23/07/2007.

You are hereby engaged as State Aided College Teacher, Category-I/II of Microbiology (subject) w.e.f. 01.01.2020 in terms of the Memorandum No. 2081-Edn(CS)/10M-83/2019 dt. 23.12.2019 of the Higher Education Department, Govt. of West Bengal and memo no. ED-95/C.1.1964/2020 of Education Directorate.

The benefits/ remuneration will be admissible as laid down in the Higher Education Department's Memorandum No. 2081-Edn(CS)/10M-83/2019 dt. 23.12.2019 and subsequent Memorandum/GO issued in this respect from time to time.

K. Halder

Principal/Vice Principal/Officer-in-charge/Teacher-in-charge,

Scottish Church

College

Principal
Scottish Church College
Kolkata

Encl: Approval order of Education Directorate





REF: SCC/PR/CTS/70720/02

20 July 2007

Ms. Senjuti Halder
19, U.K. Dutta Road
Dum Dum Cantonment
Kolkata 700 028

Dear Sir/Madam,


We are pleased to offer you appointment as full-time lecturer on contract basis in the Department of Microbiology of Scottish Church College.

1. You are required to join your duty in the college on or before 17 August 2007. Your appointment commences from the date of your joining.
2. The term of your assignment shall be for a period of one year or till 30 June, 2008 whichever is earlier. Such period may be abridged by one month's notice in writing on either side or on payment of one month's honorarium in lieu thereof. No separate intimation regarding termination of appointment will be sent on expiry of the term.
3. You will be paid an honorarium of Rs. 8000.00 per month, all-inclusive, for your service in the College on contract basis. No other payment will be made.
4. Your workload will be assigned by the Head/Coordinator of your department as per the existing rules of the College.
5. You are eligible for fifteen days of casual leave in an academic year, on an accrued basis. No other type of leave with pay will be admissible. You are entitled to all holidays/vacations of the College as admissible to the other teaching staff of the College.
6. You are expected to assist the Head/Coordinator of your department and the College authorities as and when duties are assigned by them.

This letter is issued in duplicate. One copy of the same is to be signed and returned to the Principal as a token of acceptance of the above terms and conditions.

Thanking you,

Yours faithfully,


J. Abraham
Principal



PRINCIPAL

Ph. 033 2350 3862, Ext.110
email: scottish.cal@gmail.com

TO WHOM IT MAY CONCERN

This is to certify that Dr. Senjuti Halder joined department of Microbiology, Scottish Church College as a Full Time Assistant Professor (college paid) on contract basis on 23rd July 2007. She was redesignated as Contractual Whole Time Teacher (State Government paid) with effect from 1st January 2011 and again she was redesignated as State Aided College Teacher (State Government paid) with effect from 1st January 2020. She is continuing her service as a full time teacher in Microbiology in this college from 23rd July 2007 till date without any break.


Principal
Scottish Church College
Kolkata

Kolkata
Dated: 25th August 2021

Dr. Madhumanjari Mandal
Principal

Scottish Church College

NAAC-accredited Grade 'A' Institution
Recognised as College with Potential for Excellence (UGC)



ESTD. 1830

1&3 Urquhart Square, Kolkata - 700 006
Ph: 033 2350 3862 Fax: 033 2350 5207
www.scottishchurchcollege.ac.in
email: principalscc@vsnl.net

PRINCIPAL & SECRETARY

Ph: 033 2350 3862 Ext. 20

REF: SCC/PR/CTS/70720/01

20 July 2007

Ms. Tina Mukherjee
29/2, Roybagan 'A' Lane
P.O. Talpukur, Barackpore
Kolkata 700 123

Dear Sir/Madam,

We are pleased to offer you appointment as full-time lecturer on contract basis in the Department of Microbiology of Scottish Church College.

1. You are required to join your duty in the college on or before 17 August 2007. Your appointment commences from the date of your joining.
2. The term of your assignment shall be for a period of one year or till 30 June, 2008 whichever is earlier. Such period may be abridged by one month's notice in writing on either side or on payment of one month's honorarium in lieu thereof. No separate intimation regarding termination of appointment will be sent on expiry of the term.
3. You will be paid an honorarium of Rs. 8000.00 per month, all-inclusive, for your service in the College on contract basis. No other payment will be made.
4. Your workload will be assigned by the Head/Coordinator of your department as per the existing rules of the College.
5. You are eligible for fifteen days of casual leave in an academic year, on an accrued basis. No other type of leave with pay will be admissible. You are entitled to all holidays/vacations of the College as admissible to the other teaching staff of the College.
6. You are expected to assist the Head/Coordinator of your department and the College authorities as and when duties are assigned by them.

This letter is issued in duplicate. One copy of the same is to be signed and returned to the Principal as a token of acceptance of the above terms and conditions.

Thanking you,

Yours faithfully,

J. Abraham
Principal

Scottish Church College

District : Kolkata , PIN 700006

Memo. SACT/2020/GT/29

Date. 29/06/2020

From The Principal/Vice Principal/Officer-in-charge/Teacher-in-charge

The Principal

To

Tina Mukherjee

Sub: Approval of engagement of Tina Mukherjee as State Aided College Teacher, Category-I/II in Scottish Church college. He/she was earlier engaged as C.W.T.T. (~~P.T./C.W.T.T./GT~~) w.e.f. 23/07/2007.

You are hereby engaged as State Aided College Teacher, Category-I/II of Microbiology (subject) w.e.f. 01.01.2020 in terms of the Memorandum No. 2081-Edn(CS)/10M-83/2019 dt. 23.12.2019 of the Higher Education Department, Govt. of West Bengal and memo no. ED-95/C.1.1964/2020 of Education Directorate.

The benefits/ remuneration will be admissible as laid down in the Higher Education Department's Memorandum No. 2081-Edn(CS)/10M-83/2019 dt. 23.12.2019 and subsequent Memorandum/GO issued in this respect from time to time.

K. Mukherjee
Principal/Vice Principal/Officer-in-charge/Teacher-in-charge,

Scottish Church College

Principal
Scottish Church College
Kolkata

Encl: Approval order of Education Directorate





PRINCIPAL

Ph. 033 2350 3862, Ext.110
email: scottish.cal@gmail.com

TO WHOM IT MAY CONCERN

This is to certify that Dr. Tina Mukherjee joined department of Microbiology, Scottish Church College as a Full Time Assistant Professor (college paid) on contract basis on 23rd July 2007. She was redesignated as Contractual Whole Time Teacher (State Government paid) with effect from 1st January 2011 and again she was redesignated as State Aided College Teacher (State Government paid) with effect from 1st January 2020. She is continuing her service as a full time teacher in Microbiology in this college from 23rd July 2007 till date without any break.


Principal
Scottish Church College
Kolkata

Kolkata
Dated: 25th August 2021

Dr. Madhumanjari Mandal
Principal

Scottish Church.....College
.....
District : Kolkata....., PIN ..700006.....

Date.....29/06/2020.....

Memo.....SACT/2020/GT/30.....

From ~~The Principal/Vice Principal/Officer-in-charge/Teacher-in-charge~~
.....
The Principal.....

To
Malabika Chakraborty.....

Sub: Approval of engagement of Malabika Chakraborty as State Aided College Teacher,
Category-I/H in Scottish Church college. He/she was earlier engaged as
.....C.W.T.T..... (P.T.T./C.W.T.T./G.T) w.e.f....17/09/2008.....

You are hereby engaged as State Aided College Teacher, Category-I/H of Microbiology.....
(subject) w.e.f. 01.01.2020 in terms of the Memorandum No. 2081-Edn(CS)/10M-83/2019 dt. 23.12.2019 of
the Higher Education Department, Govt. of West Bengal and memo no. ED-95/C.1.1964/2020 of
Education Directorate.

The benefits/ remuneration will be admissible as laid down in the Higher Education Department's
Memorandum No. 2081-Edn(CS)/10M-83/2019 dt. 23.12.2019 and subsequent Memorandum/GO issued in
this respect from time to time.

K. Mukherjee
Principal/~~Vice Principal/Officer-in-charge/Teacher-in-charge~~,
.....
Scottish Church..... College
Principal
Scottish Church College
Kolkata

Encl: Approval order of Education Directorate





REF: SCC/PR/CTS/HI15/01

PRINCIPAL & SECRETARY

PH: 033 2350 3862 EXT. 20

15 September 2008

Dr. Malabika Chakraborty

T/6, Cluster-I, Purbachal

Salt Lake, Kolkata 700 097

Dear Dr. Chakraborty

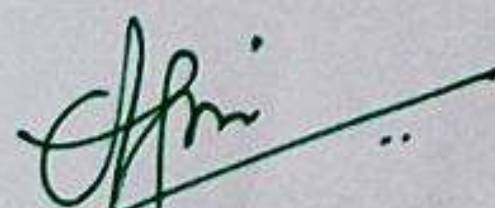
We are pleased to offer you appointment as full-time lecturer (on contract) in the Department of Microbiology of Scottish Church College.

1. You are required to join your duty in the college on or before 20th September 2008.
2. The term of your assignment shall be for a period of one year or till 30 June 2009, whichever is earlier. Such period may be abridged by one month's notice in writing on either side or on payment of one month's honorarium *in lieu* thereof. No separate intimation regarding termination of appointment will be sent on expiry of the term.
3. You will be paid an honorarium of Rs. 8000.00 per month, all-inclusive, for your service in the College on contract basis. No other payment will be made. You will be enrolled in the Contributory Provident Fund Scheme and employee's contribution will be deducted from your honorarium as per the existing rate.
4. Your workload will be assigned by the Coordinator/Teacher-in-Charge of your department as per the existing rules of the College.
5. You are eligible for fifteen days of casual leave in an academic year, on an accrued basis. No other type of leave with pay will be admissible. You are entitled to all holidays/vacations of the College as admissible to the other teaching staff of the College.
6. You are expected to assist the Coordinator/Teacher-in-Charge of your department and the College authorities as and when duties are assigned by them.

This letter is issued in duplicate. One copy of the same is to be signed and returned to the Principal as a token of acceptance of the above terms and conditions.

Thanking you

Yours faithfully


J. Abraham
Principal



PRINCIPAL

Ph. 033 2350 3862, Ext.110
email: scottish.cal@gmail.com

TO WHOM IT MAY CONCERN

This is to certify that Dr. Malabika Chakraborty joined department of Microbiology, Scottish Church College as a Full Time Assistant Professor (college paid) on contract basis on 17th September 2008. She was redesignated as Contractual Whole Time Teacher (State Government paid) with effect from 1st January 2011 and again she was redesignated as State Aided College Teacher (State Government paid) with effect from 1st January 2020. She is continuing her service as a full time teacher in Microbiology in this college from 17th September 2008 till date without any break.


Principal
Scottish Church College
Kolkata

Kolkata

Dated: 25th August 2021

Dr. Madhumanjari Mandal
Principal

Scottish Church College

NAAC Grade 'A' Institution
Recognised as College with Potential for Excellence (UGC)



ESTD. 1830

1&3 Urquhart Square, Kolkata - 700 006
Ph: 033 2350 3862, Fax: 033 2350 5207
Website: www.scottishchurch.ac.in
email: scottish.cal@gmail.com

REF: SCC/PR/CTS/91104/02

PRINCIPAL & SECRETARY

PH: 033 2350 3862 EXT. 20

4 November 2009

Ms. Richa Arora
139, Dakhindri Road
Kolkata - 700 048
Ms. Richa Arora

Dear Ms. Arora

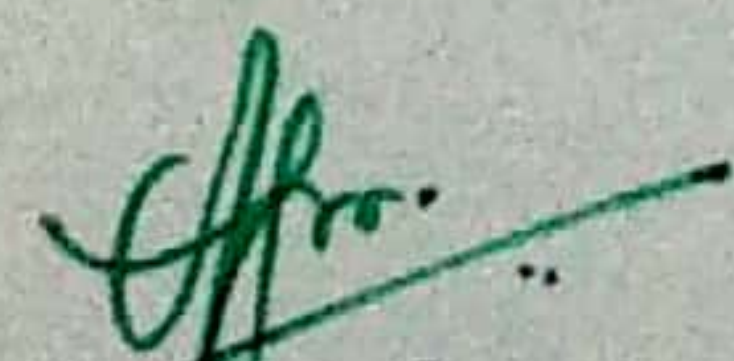
We are pleased to offer you appointment as full-time lecturer on contract basis in the Department of Microbiology of Scottish Church College.

1. You are required to join your duty in the college on or before 15 November 2009. Your appointment commences from the date of your joining.
2. The term of your assignment shall be for a period of one year or till 30 June 2010, whichever is earlier. Such period may be abridged by one month's notice in writing on either side or on payment of one month's honorarium *in lieu* thereof. No separate intimation regarding termination of appointment will be sent on expiry of the term.
3. You will be paid an honorarium of Rs. 15,000.00 per month, all-inclusive, for your service in the College on contract basis. A PhD holder is eligible for an additional monthly allowance of Rs. 1500.00. No other payment will be made. You will be enrolled in the Contributory Provident Fund Scheme and employee's contribution will be deducted from your honorarium as per the existing rate.
4. Your workload will be assigned by the Head/Coordinator of your department as per the existing rules of the College.
5. You are eligible for fifteen days of casual leave in an academic year, on an accrued basis. No other type of leave with pay will be admissible. You are entitled to all holidays/vacations of the College as admissible to the other teaching staff of the College.
6. You are expected to assist the Head/Coordinator of your department and the College authorities as and when duties are assigned by them.
7. This contract may be renewed subject to your satisfactory performance and the requirement of the college as decided by the College Management.
8. This appointment is purely contractual and will not, in any way, entitle you to have any claim to any post in the College in future.

This letter is issued in duplicate. One copy of the same is to be signed and returned to the Principal as a token of acceptance of the above terms and conditions.

Thanking you

Yours sincerely


J. Abraham
Principal

Nec Tamen Consumeatur - The bush burns, but is not consumed

Scottish Church College

.....
District : Kolkata, PIN .. 700006

Memo SACT/2020/GT/25

Date 29/06/2020

From ~~The Principal/Vice Principal/Officer in charge/Teacher in charge~~

.....
The Principal

To

Richa Arora

Sub : Approval of engagement of Richa Arora as State Aided College Teacher,
Category ~~II~~ in Scottish Church college. He/she was earlier engaged as
..... C.W.T.T. (~~PTT/CWTT/GT~~) w.e.f. 06/11/2009

You are hereby engaged as State Aided College Teacher, Category ~~II~~ of Microbiology
(subject) w.e.f. 01.01.2020 in terms of the Memorandum No. 2081-Edn(CS)/10M-83/2019 dt. 23.12.2019 of
the Higher Education Department, Govt. of West Bengal and memo no. ED-95/C.1.1964/2020 of
Education Directorate.

The benefits/ remuneration will be admissible as laid down in the Higher Education Department's
Memorandum No. 2081-Edn(CS)/10M-83/2019 dt. 23.12.2019 and subsequent Memorandum/GO issued in
this respect from time to time.

Handwritten signature

~~Principal/Vice Principal/Officer in charge/Teacher in charge,~~

.....
Scottish Church College

Principal
Scottish Church College
Kolkata

Encl: Approval order of Education Directorate





TO WHOM IT MAY CONCERN

This is to certify that Smt. Richa Arora joined department of Microbiology, Scottish Church College as a Full Time Assistant Professor (college paid) on contract basis on 6th November 2009. She was redesignated as Contractual Whole Time Teacher (State Government paid) with effect from 1st January 2011 and again she was redesignated as State Aided College Teacher (State Government paid) with effect from 1st January 2020. She is continuing her service as a full time teacher in Microbiology in this college from 6th November 2009 till date without any break.


Principal
Scottish Church College
Kolkata

Kolkata
Dated: 25th August 2021

Dr. Madhumanjari Mandal
Principal



PRINCIPAL

Ph. 033 2350 3862, Ext.110
email: *scottish.cal@gmail.com*

TO WHOM IT MAY CONCERN

This is to certify that Smt. Moumita Banerjee joined department of Computer Science, Scottish Church College as a Full Time Assistant Professor (college paid) on contract basis on 2nd August 2014 and continued her service till 30th June 2017 without any break. She was appointed again as a Full Time Assistant Professor (college paid) on 6th August 2018 and was redesignated as State Aided College Teacher (State Government paid) with effect from 1st January 2020. She is continuing her service as a full time teacher in Computer Science.

Principal
Scottish Church College
Kolkata

Kolkata

Dated: 25th August 2021

Dr. Madhumanjari Mandal
Principal

Scottish Church College

NAAC-accredited **Grade A** Institution
College with Potential for Excellence (UGC)



ESTD. 1830

1&3 Urquhart Square, Kolkata - 700 006
Ph: 033 2350 3862, Fax: 033 2350 5207
Website: www.scottishchurch.ac.in
email: principal@scottishchurch.ac.in

PRINCIPAL

PH: 033 2350 3862 EXT: 101

REF: SCC/TIC/APPOINT-COMP SC./TS/060818/1

6th August 2018

Ms. Moumita Banerjee
Garia Station Road
Kalitala Kayalpara
Kolkata - 700084

Dear Ms. Banerjee,

We are pleased to offer you appointment as Full-time Assistant Professor on contract basis in the Department of Computer Science of Scottish Church College.

- 1) You are required to join your duty in the College on 6th August 2018.
- 2) The terms of your assignment shall be for a period till 30th June 2019. Such period may be abridged by one month's notice in writing on either side or on payment of one month's honorarium in lieu thereof. No separate intimation regarding termination of appointment will be sent on expiry of the term.
- 3) You will be paid an honorarium as per norms (details will be available in the pay slip) for your service in the College. No other payment will be made. You will be enrolled in the Contributory Provident Fund Scheme and employee's contribution will be deducted from your honorarium as per the existing rate.
- 4) Your work load will be assigned by the Head/Coordinator of your department as per the existing rules of the College.
- 5) You are eligible for Fourteen days of casual leave in an academic year, on an accrued basis. No other type of leave with pay will be admissible. You are entitled to all holidays/vacations of the College as admissible to the other teaching staff of the College.
- 6) You are expected to assist the Head/Coordinator of your department and the College authorities as and when duties are assigned by them.
- 7) This contract may be renewed subject to your satisfactory performance and the requirement of the College as decided by the College Management.
- 8) This appointment is purely contractual and will not, in any way, entitle you to have any claim to any post in the College in future.

This letter is issued in duplicate. One copy of the same is to be signed and returned to the undersigned as a token of acceptance of the above terms and condition.

Thanking you

Yours sincerely


Arpita Mukerji
Principal



REF: SCC/REC-SEC/APPT/CSC/140719/02

RECTOR & SECRETARY
Ph:033 2350 3862 Ext. 101

19th July 2014

Ms. Moumita Banerjee
405 S.K. Deb Road
Patipukur
Kolkata 700048

Dear Ms. Banerjee

We are pleased to offer you appointment as full-time Assistant Professor on contract basis in the Department of Computer Science of Scottish Church College.

1. You are required to join your duty in the college on or before 2nd August 2014. Your appointment commences from the date of your joining.
2. The term of your assignment shall be for a period till 30 June 2015. Such period may be abridged by one month's notice in writing on either side or on payment of one month's honorarium *in lieu* thereof. No separate intimation regarding termination of appointment will be sent on expiry of the term.
3. You will be paid an honorarium of Rs. 21,400.00 per month, all-inclusive, for your service in the College on contract basis. No other payment will be made. You will be enrolled in the Contributory Provident Fund Scheme and employee's contribution will be deducted from your honorarium as per the existing rate.
4. Your workload will be assigned by the Head/Coordinator of your department as per the existing rules of the College.
5. You are eligible for fifteen days of casual leave in an academic year, on an accrued basis. No other type of leave with pay will be admissible. You are entitled to all holidays/vacations of the College as admissible to the other teaching staff of the College.
6. You are expected to assist the Head/Coordinator of your department and the College authorities as and when duties are assigned by them.
7. This contract may be renewed subject to your satisfactory performance and the requirement of the college as decided by the College Management.
8. This appointment is purely contractual and will not, in any way, entitle you to have any claim to any post in the College in future.

This letter is issued in duplicate. One copy of the same is to be signed and returned to the undersigned as a token of acceptance of the above terms and conditions.

Thanking you

Yours sincerely



J. Abraham
Rector & Secretary
Scottish Church College

Scottish Church

College

District : Kolkata, PIN ..700006

Memo. SACT/2020/GT/14

Date. 29/06/2020

From ~~The Principal/Vice Principal/Officer-in-charge/Teacher-in-charge~~

The Principal

To

Moumita Banerjee

Sub : Approval of engagement of Moumita Banerjee as State Aided College Teacher, Category ~~III~~ in Scottish Church college. He/she was earlier engaged as ~~G.T.~~ (PTT/CWTT/GT) w.e.f. 06/08/2018.

You are hereby engaged as State Aided College Teacher, Category ~~III~~ of Computer Science (subject) w.e.f. 01.01.2020 in terms of the Memorandum No. 2081-Edn(CS)/10M-83/2019 dt. 23.12.2019 of the Higher Education Department, Govt. of West Bengal and memo no. ED-95/C.1.1964/2020 of Education Directorate.

The benefits/ remuneration will be admissible as laid down in the Higher Education Department's Memorandum No. 2081-Edn(CS)/10M-83/2019 dt. 23.12.2019 and subsequent Memorandum/GO issued in this respect from time to time.

Moumita Banerjee
Principal/Vice Principal/Officer-in-charge/Teacher-in-charge,

Scottish Church
College
Principal
Scottish Church College
Kolkata

Encl: Approval order of Education Directorate



Scottish Church College

Founded 1830



1 B 3 URQUHART SQUARE,
CALCUTTA-700 006

f. No. 2/SCC/PR/TS/95-96

1st July, 1995.

Sri Sanjib Deb
East End Park Co-operative
Housing Society,
5, Ram Mohan Mullick Garden Lane,
Calcutta - 700010.

Dear Sir,

I am glad to inform you that you have been appointed as a full-time lecturer on probation for one year in the Philosophy Department of this college with effect from 1.7.1995 in the usual U.G.C. Scale plus the admissible Government D.A. subject to the approval of your appointment and fixation of pay by the State Government.

Your work-load will be in accordance with the U.G.C. rules.

You are required to give sufficient time to your department and help the college administration whenever required. You are also expected to help in organising College sports and the College Day function as well as other functions of the college.

Your service may be terminated with one month's notice on either side without assigning any reason.

Yours sincerely,

K. G. Datta
1.7.95
Principal,
Scottish Church College.

c.c. to 1) Bursar
2) College Office.



PRINCIPAL

Ph. 033 2350 3862, Ext.110
email: *scottish.cal@gmail.com*

TO WHOM IT MAY CONCERN

This is to certify that Sri Subhankar Bhandary joined department of Computer Science, Scottish Church College as a Full Time Assistant Professor (college paid) on contract basis on 2nd August 2014. He was redesignated as State Aided College Teacher (State Government paid) with effect from 1st January 2020. He is served this college as a full time teacher in Computer Science from 2nd August 2014 to 23rd June 2021 without any break.


Principal
Scottish Church College
Kolkata

Kolkata
Dated: 25th August 2021

Dr. Madhumanjari Mandal
Principal

Scottish Church College

NAAC-accredited Grade A Institution
College with Potential for Excellence (UGC)



ESTD. 1830

1 & 3 Urquhart Square, Kolkata 700 006, India

Phone: +91 33 2350 3862

Website: www.scottishchurch.ac.in

email: principal@scottishchurch.ac.in

REF: SCC/REC-SEC/APPT/CSC/140719/03

RECTOR & SECRETARY

Ph:033 2350 3862 Ext. 101

19th July 2014

Mr. Subhankar Bhandary
VIII. & P.O. Kashinagar
P.S. Raidighi
Dist. 24 Pgs (S) 743 349

Dear Mr. Bhandary


We are pleased to offer you appointment as full-time Assistant Professor on contract basis in the Department of Computer Science of Scottish Church College.

1. You are required to join your duty in the college on or before 2nd August 2014. Your appointment commences from the date of your joining.
2. The term of your assignment shall be for a period till 30 June 2015. Such period may be abridged by one month's notice in writing on either side or on payment of one month's honorarium *in lieu* thereof. No separate intimation regarding termination of appointment will be sent on expiry of the term.
3. You will be paid an honorarium of Rs. 21,400.00 per month, all-inclusive, for your service in the College on contract basis. No other payment will be made. You will be enrolled in the Contributory Provident Fund Scheme and employee's contribution will be deducted from your honorarium as per the existing rate.
4. Your workload will be assigned by the Head/Coordinator of your department as per the existing rules of the College.
5. You are eligible for fifteen days of casual leave in an academic year, on an accrued basis. No other type of leave with pay will be admissible. You are entitled to all holidays/vacations of the College as admissible to the other teaching staff of the College.
6. You are expected to assist the Head/Coordinator of your department and the College authorities as and when duties are assigned by them.
7. This contract may be renewed subject to your satisfactory performance and the requirement of the college as decided by the College Management.
8. This appointment is purely contractual and will not, in any way, entitle you to have any claim to any post in the College in future.

This letter is issued in duplicate. One copy of the same is to be signed and returned to the undersigned as a token of acceptance of the above terms and conditions.

Thanking you

Yours sincerely


J. Abraham
Rector & Secretary
Scottish Church College

ATTESTED

Principal
Scottish Church College
Kolkata - 700006

Scottish Church College
District : Kolkata, PIN ..700006

Memo SACT/2020/GT/16

Date 29/06/2020

From The Principal/Vice Principal/Officer-in-charge/Teacher-in-charge
.....
The Principal
.....

To
Subhankar Bhandary
.....

Sub: Approval of engagement of Subhankar Bhandary as State Aided College Teacher,
Category ~~VI~~ in Scottish Church college. He/she was earlier engaged as
G.T. (PTT/CWTT/GT) w.e.f. 02/08/2014

You are hereby engaged as State Aided College Teacher, Category ~~VI~~ of Computer Science
(subject) w.e.f. 01.01.2020 in terms of the Memorandum No. 2081-Edn(CS)/10M-83/2019 dt. 23.12.2019 of
the Higher Education Department, Govt. of West Bengal and memo no. ED-95/C.1.1964/2020 of
Education Directorate.

The benefits/ remuneration will be admissible as laid down in the Higher Education Department's
Memorandum No. 2081-Edn(CS)/10M-83/2019 dt. 23.12.2019 and subsequent Memorandum/GO issued in
this respect from time to time.

Mukerji
Principal/Vice Principal/Officer-in-charge/Teacher-in-charge,
Scottish Church College
Principal
Scottish Church College
Kolkata

Encl: Approval order of Education Directorate





PRINCIPAL

Ph. 033 2350 3862, Ext.110
email: scottish.cal@gmail.com

TO WHOM IT MAY CONCERN

This is to certify that Smt. Nivedita Saha joined department of Computer Science, Scottish Church College as a Full Time Assistant Professor (college paid) on contract basis on 16th February 2016. She was redesignated as State Aided College Teacher (State Government paid) with effect from 1st January 2020. She is continuing her service as a full time teacher in Computer Science in this college from 16th February 2016 till date without any break.


Principal
Scottish Church College
Kolkata

Kolkata

Dated: 25th August 2021

Dr. Madhumanjari Mandal
Principal

Scottish Church College

NAAC-accredited Grade A Institution
College with Potential for Excellence (UGC)



1&3 Harghant Square, Kolkata - 700 006
Ph: 033 2350 3862, Fax: 033 2350 5207
Website: www.scottishchurch.ac.in
Email01: rector@scottishchurch.ac.in
Email02: secretary@scottishchurch.ac.in

REF: SCC/PR/APPT/CSc/160216/01

RECTOR & SECRETARY
Ph:033 2350 3862

12th February 2016

Ms. Nivedita Saha
4, Thakurdas Palit Lane
Kolkata 700 012

Dear Ms. Saha


We are pleased to offer you appointment as full-time Assistant Professor on contract basis in the Department of Computer Science of Scottish Church College.

1. You are required to join your duty in the college on or before 16th February 2016. Your appointment commences from the date of your joining.
2. The term of your assignment shall be for a period till 30 June 2016. Such period may be abridged by one month's notice in writing on either side or on payment of one month's honorarium *in lieu* thereof. No separate intimation regarding termination of appointment will be sent on expiry of the term.
3. You will be paid an honorarium of Rs. 24,610.00 per month, all-inclusive, for your service in the College on contract basis. A PhD holder is eligible for an additional monthly allowance as per the norms of the college. No other payment will be made. You will be enrolled in the Contributory Provident Fund Scheme and employee's contribution will be deducted from your honorarium as per the existing rate.
4. Your workload will be assigned by the Head/Coordinator of your department as per the existing rules of the College.
5. You are eligible for fifteen days of casual leave in an academic year, on an accrued basis. No other type of leave with pay will be admissible. You are entitled to all holidays/vacations of the College as admissible to the other teaching staff of the College.
6. You are expected to assist the Head/Coordinator of your department and the College authorities as and when duties are assigned by them.
7. This contract may be renewed subject to your satisfactory performance and the requirement of the college as decided by the College Management.
8. This appointment is purely contractual and will not, in any way, entitle you to have any claim to any post in the College in future.

This letter is issued in duplicate. One copy of the same is to be signed and returned to the undersigned as a token of acceptance of the above terms and conditions.

Thanking you
Yours sincerely

J. Abraham

ATTESTED

Principal
Scottish Church College
Kolkata - 700006

Secretary
Scottish Church College
Kolkata - 700 006

Nec Tamen Consumebatur - The bush burns, but is not consumed

Scottish Church College

District : Kolkata, PIN ..700006.....

Memo SACT/2020/GT/15.....

Date 29/06/2020.....

From ~~The Principal/Vice Principal/Officer in charge/Teacher in charge~~

.....
The Principal
.....

To

Nivedita Saha.....

Sub : Approval of engagement of Nivedita Saha as State Aided College Teacher,
Category-III in Scottish Church college. He/she was earlier engaged as
.....G.T..... (PTT/CWTT/GT) w.e.f. 16/02/2016.....

You are hereby engaged as State Aided College Teacher, Category-III of Computer Science.....
(subject) w.e.f. 01.01.2020 in terms of the Memorandum No. 2081-Edn(CS)/10M-83/2019 dt. 23.12.2019 of
the Higher Education Department, Govt. of West Bengal and memo no. ED-95/C.1.1964/2020 of
Education Directorate.

The benefits/ remuneration will be admissible as laid down in the Higher Education Department's
Memorandum No. 2081-Edn(CS)/10M-83/2019 dt. 23.12.2019 and subsequent Memorandum/GO issued in
this respect from time to time.

K. Mukherjee

Principal/Vice Principal/Officer in charge/Teacher in charge,

Scottish Church College

Principal
Scottish Church College
Kolkata

Encl: Approval order of Education Directorate



(Principal) 350-3862

Scottish Church College

Founded 1830

Phone :
(B. Ed.) 350-3934



1 B 3 URQUHART SQUARE,
CALCUTTA-700 006

28th June, 1995.

Ref. No. 1/SCC/PR/TS/95-96.

Sm. Smita Adhikari,
1/2/2, Olabibitola Lane,
Howrah - 711104.

Dear Madam,

I am glad to inform you that you have been appointed as a full-time lecturer on probation for one year in the Economics Department of this college with effect from 1.7.1995 in the usual U.G.C. Scale plus the admissible Government D.A. subject to the approval of your appointment and fixation of pay by the State Government.

Your work-load will be in accordance with the U.G.C. rules.

You are required to give sufficient time to your department and help the college administration whenever required. You are also expected to help in organising College sports and the College Day function as well as other functions of the college.

Your service may be terminated with one month's notice on either side without assigning any reason.

Yours sincerely,

K. S. Datta
Principal, 28/6/95

Scottish Church College.

c.c. to 1) Bursar
2) College Office.

dkd:

(Principal) 350-3862

Scottish Church College

Founded 1830

Phone :
(B. Ed.) 35-



1 & 3 URQUHART SQUARE,
CALCUTTA-700 006

Ref. No. 16/SCC/PR/TS-97-98

30th June, 1998.

Sn. Sudeshna Ghosh
Flat C-14,
Sangam Complex,
Lake Town,
123, S. C. Road
Calcutta - 700089.

Dear Madam,

I am glad to inform you that you have been appointed as a full-time lecturer in Economics in this college in the usual U. G. C. scale of pay of Rs. 2200 - 4000/- plus the admissible allowances subject to the approval of your appointment and fixation of pay by the State Government. You will remain on probation for one year.

You are requested to join the post within a month from the date of issue of this letter.

Your work-load will be in accordance with the U. G. C. rules.

You are required to give sufficient time to your department and help the college administration whenever required.

Your service may be terminated with one month's notice on either side without assigning any reason.

Yours sincerely,

Principal,
Scottish Church College.

Copy to (1) College Office
(2) Library
(3) Bursar.

dkd:

Phone 1

(Principal) 350-3802

Scottish Church College

Founded 1830

Phone 2

(B. Ed.) 350-3934



1 & 3 UROUHART SQUARE,
CALCUTTA-700 006

Ref. No. 13/SCC/PR/TS-98-99

26th March, 1999.

Sm. Mousumi Manna,
C/O. A.K. Sen
19/B, Chakraberia Road (North)
Calcutta - 20.

Dear Madam,

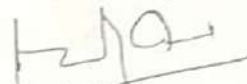
I am glad to inform you that you have been appointed as a full-time lecturer in Economics in this college in the usual U.G.C. Scale of pay of Rs. 2200 - 4000/- plus the admissible allowances subject to the approval of your appointment and fixation of pay by the State Government. You will remain on probation for one year.

You are requested to join the post within a month from the date of issue of this letter.

Your work load will be in accordance with the U.G.C. rules.

Your service may be terminated with one month's notice on either side without assigning any reason.

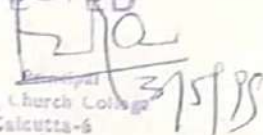
Yours sincerely,


Principal,
Scottish Church College.

Copy to (1) College Office
(2) Library
(3) Bursar.

dkd:

ATTESTED


Bursar,
Scottish Church College
Calcutta-6



REF: SCC/PR/TS/HH11/02

11 August 2008

Ms. Smritikana Ghosh
Adarsja Pally, J.R.R. Road
P.O. Nonachandan Pukur
Dist. 24 Parganas (N) 700 122

Dear Ms. Ghosh,

I am glad to inform you that you have been appointed full-time lecturer in this college against the substantive vacancy in the Department of Economics in the usual UGC scale of pay of Rs. 8,000 - 13,500 plus the admissible allowances, subject to the approval by the Director of Public Instruction, Government of West Bengal.

Your salary in the UGC scale will be paid as and when the same is released by the government. The College Management will be under no obligation nor will not take upon themselves any responsibility to compensate UGC Pay if the same is not forthcoming.

You are requested to join your duty in the college on or before 18 August, 2008.

Your workload will be in accordance with the UGC rules/Calcutta University (First Statutes). You are also required to assist the college in its general functioning.

Should you at any time wish to resign your post, one month's notice or one month's salary *in lieu* of the notice will be required. The College Management will abide by the same conditions should it be found necessary to terminate your services.

Thanking you

Yours sincerely

J. Abraham

Principal & Secretary